



PORTSMOUTH EM SITE SPECIFIC ADVISORY BOARD

•OSU Endeavor Center • 1862 Shyville Road • Piketon, Ohio 45661 • (740) 289-5249 •

Draft Fiscal Year 2010 Work Plan Development Retreat Summary

Location: The Shawnee Resort and Conference Center, West Portsmouth, Ohio 45663

Site Specific Advisory Board (SSAB) Members Present: Shirley Bandy, Cristy Boggs-Renner, Gene Brushart, Ed Charle, Val Francis, Bobby Graff, Frank Halstead, Sharon Manson, Steve Martin, Dan Minter, Larry Parker, Michael Payton, and Richard Snyder

U.S. Department of Energy (DOE) and Contractors: Joel Bradburne, Cate Brennan, Dave Kozlowski, Bill Murphie, and Greg Simonton, DOE; Ed Holmes, Julie Galloway, Brandy Moore, and Eric Roberts, EHI; Yvette Cantrell and Janie Croswait, RSI; Sandy Childers, LPP

Friday, October 2, 2009:

The Board members and DOE representatives met for the Fiscal Year 2010 Work Plan Development Retreat to discuss Board structure. The following Board members Dick Snyder, Cristy Renner, and Larry Parker briefed the Board on the EM SSAB Chairs Meeting in Idaho Falls. Eric Roberts stated the next Chairs Meeting will be held in Oak Ridge, Tennessee on April 27-29, 2010; a larger number of Board members would be able to attend since the location is closer. The fall meeting will take place September 14-16, 2010, and be held in New Mexico.

Joel Bradburne presented a Site Specific Advisory Board Work Plan Development Presentation:

A copy of presentation is available online at www.ports-ssab.org

- Plant History
- Environmental Legacy
- DOE Mission
- Current Initiatives
- Definitions
- FY 09 SSAB Subcommittee Initiatives
- FY 10 Near Term Projects – Ongoing
- Long Term Projects

Saturday, October 3, 2009:

The Board worked through work plans that would help them reorganize and become more successful. The Board agreed to redefine the Subcommittees into three productive groups. The Board will meet on the first Thursday of every other month. The Subcommittees will meet on the second Tuesday of every month. These changes will help make better use of federal resources, align Board activity with DOE, and allow timely input on critical long-term discussions.

Cate Brennan presented a Work Plan Development Presentation:

A copy of presentation is available online at www.ports-ssab.org

- What Makes an Advisory Committee Successful?
- EM Site-Specific Advisory Board – Objective
- EM Site-Specific Advisory Board – Scope
- Advisory vs. Oversight Committees
- Work Plan Process – 9 Steps

Bill Murphie presented a Stakeholder End State Vision Project Presentation:

A copy of presentation is available online at www.ports-ssab.org

- Future Use at Portsmouth?
- Guiding Principles for End State Development
- Goals of Public Involvement
- Involving All Stakeholders An Example
- Trigger Scenario Development

- Public Participation
- CAsewise Visual Evaluation (CAVE)
- What to Expect in the Coming Months
- Expected SSAB Involvement

Scott Miller, Steve Rice, and Stephanie Howe from the Voinovich School of Leadership and Public Affairs presented a Consensus Building Presentation:

A copy of presentation is available online at www.ports-ssab.org

- Introduction to Consensus Building
- Waterbed Brainteaser – What’s the Problem?
 - What’s the problem?
 - Problem-solving pitfalls
 - Problem analysis approach
 - 9-step process
- Problem Analysis and Problem Solving through a highly structured consensus building approach
- “The Portsmouth SSAB is successful if” – Exercise
- Applicability of the Consensus Building Model to the work of the SSAB

New Subcommittees:

Decontamination & Decommissioning (D&D) Subcommittee:

With topics on Waste Disposition and Recycling

- *Larry Parker (Subcommittee Chair)*
- Gene Brushart
- Ed Charle
- Bobby Graff
- Steve Martin
- Terri Ann Smith

Future Land Use Subcommittee:

Focus on Reuse Incentives, Re-industrialization, and Technology Development

- *Sharon Manson (Subcommittee Chair)*
- Shirley Bandy
- Frank Halstead
- Dan Minter
- Michael Payton
- Cristy Renner

Information Distribution Subcommittee (Will meet as needed)

Focus on Speakers Bureau, Community Outreach, and Newsletters

- *Cristy Renner (Subcommittee Chair)*
- Shirley Bandy
- Sharon Manson
- Larry Parker

Executive Subcommittee (*Will meet as needed*)

- Val Francis
- Sharon Manson
- Larry Parker
- Cristy Renner
- Dick Snyder

Anticipated Calendar of Events:**Meetings 2009:**

November 5th Board Meeting Endeavor Center Room 160-6:00 p.m.

November 10th Subcommittee Meeting Endeavor Center Room 160

- D&D 4:30 p.m.
- FLU 6:30 p.m.

December-NO MEETINGS**Meetings 2010:**

January 7th Board Meeting OSU Auditorium-6:00p.m.

January 12th Subcommittee Meeting

- D&D 4:30 p.m.
- FLU 6:30 p.m.

February 9th Subcommittee Meeting Endeavor Center Room 160

- D&D 4:30 p.m.
- FLU 6:30 p.m.

March 4th Board Meeting OSU Auditorium-6:00 p.m.

March 9th Subcommittee Meeting Endeavor Center Room 165

- D&D 4:30 p.m.
- FLU 6:30 p.m.

April 13th Subcommittee Meeting Endeavor Center Room 160

- D&D 4:30 p.m.
- FLU 6:30 p.m.

April 27-29th EM SSAB Chairs Meeting – Oak Ridge, Tennessee

May 6th Board Meeting OSU Auditorium- 6:00 p.m.

May 11th Subcommittee Meeting Endeavor Center Room 160

- D&D 4:30 p.m.
- FLU 6:30 p.m.

June 8th Subcommittee Meeting Endeavor Center Room 160

- D&D 4:30 p.m.
- FLU 6:30 p.m.

July 1st Board Meeting OSU Auditorium-6:00 p.m.

July 13th Subcommittee Meeting Endeavor Center Room 160

- D&D 4:30 p.m.
- FLU 6:30 p.m.

August 10th Subcommittee Meeting Endeavor Center Room 160

- D&D 4:30 p.m.
 - FLU 6:30 p.m.
 - September 2nd Board Meeting OSU Auditorium-6:00 p.m.
 - September 14th Subcommittee Meeting Endeavor Center Room 160
 - D&D 4:30 p.m.
 - FLU 6:30 p.m.
 - September 14-16th EM SSAB Chairs Meeting – Santa Fe, New Mexico
 - October 12th Subcommittee Meeting Endeavor Center Room 160
 - D&D 4:30 p.m.
 - FLU 6:30 p.m.
 - November 4th Board Meeting OSU Auditorium-6:00 p.m.
 - November 9th Subcommittee Meeting Endeavor Center Room 160
 - D&D 4:30 p.m.
 - FLU 6:30 p.m.
- December-NO MEETINGS***

Support Services

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