



Executive Summary

Meeting Summary

November 13, 2009 • 3:00 p.m.

The Ohio State University Endeavor Center

1862 Shyville Road, Piketon, OH 45661

Room # 165

Committee Members Present: Val Francis, Larry Parker, Cristy Renner, and Dick Snyder

DOE Representatives: Joel Bradburne and Dave Kozlowski

Support Staff: Julie Galloway and Brandy Moore

Francis, Co-chair, opened the Executive Subcommittee meeting.

1. Review of Previous Summary:

- *Parker* motioned to accept the Summary, ***Motion seconded.***
 - ***Motion carried, Summary approved***

2. Facility Tours with Waste Disposition Options:

- *Galloway* stated we are planning a tour of the Fernald and Mound facilities. The tours will focus on the onsite disposal cells at each site and how the local communities were impacted/involved in the decision-making process. EHI is checking on dates to tour the Mound and Fernald Facilities for the following dates.
 - December 11 & 12, January 15 & 16, and January 22 & 23
 - DOE will check on availability of their 18 passenger vans.

3. Member protocol (behavior) at Board meetings:

- The Subcommittee talked about the following guidelines on handling member behavior at all meetings.
 - Members will be addressed when attacking other members.
 - Scope and meeting ground rules will be put up on poster boards for each meeting.
 - DOE will develop a memorandum letter about Board compensation, which will be provided to the Board members.
 - Eric Roberts will be a facilitator at the Subcommittee meetings to help control the public and keep the members on topic with the agenda.

4. Action Items

- DOE will check and see if the Resnikoff Report was submitted to them and will provide to the Subcommittee.
- Status of the Site Inspection Report that is missing from EIC.
- EHI will check to see if other sites have a Training video for Board member behavior and procedures for how to deal with unruly members at Board and Subcommittee meetings.
- EHI will send out an email to suggest dates for the Mound and Fernald tours.
- Post the Portsmouth Legacy Oil Disposal Project on DOE & PORTS SSAB website and have in the EIC.

Francis adjourned the meeting

Meeting adjourned at 5:05 p.m.